



Dated 15th February, 2021

To

The General Manager,
Department of Corporate Services,
Bombay Stock Exchange Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai- 400001

Dear Sir,

Sub: Appointment of Mr. Vijay Jain as Chief Financial Officer of the Company-reg.

Ref: Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) -
Regulations, 2015 – reg.

Scrip Code: 538922

Pursuant to the Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) -
Regulations, 2015, we hereby inform you that the Board of Directors at their meeting held on even
date have appointed Mr. Vijay Jain as Chief Financial officer of the Company with effect from 15th
February, 2021.

Details under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) -
Regulations, 2015 read along with SEBI Circular CIR/CFD/CMD/4/2015 dated September 9, 2015 is
annexed herewith and marked as Annexure-A and the brief profile in Annexure-B.

Kindly take the above on record.

Thank You,
Yours faithfully
For CDG Petchem Limited

Manoj Kumar Dugar
Chairman & Managing Director
DIN: 00352733

Encl: As above

CDG Petchem Limited

(Formerly Known as Urbaknitt Fabs Limited)

"Shyam-Arihant", 1-8-304/10 & 11, Pattigadda Road,
Secunderabad- 500 003., Telangana, INDIA Tel. : +91 40 66494901
E-mail : info@dugargroup.net, www.cdgggroup.in

CIN:L51100TG2011PLC072532

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Annexure-A

Details under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) - Regulations, 2015 read along with SEBI Circular CIR/CFD/CMD/4/2015 dated September 9, 2015

Sl No	Particulars	Details
1	Reasons for change	Appointment
2	Date of Appointment	15 th February, 2021
3	Brief Profile	Attached as Annexure B
4	Disclosure of relationships between directors	NIL

CDG Petchem Limited

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G. Vijay Jain

Mobile No.:+918019132638
E-Mail: vijayjain638@gmail.com

Career Objective

I endeavor to contribute to the corporate world with my professional knowledge and intellect. I am looking for a position where I could utilize my knowledge and training skills for the better growth of the company and enhance my abilities, work in a dynamic environment that provides me a wide spectrum of experience and exposure.

Professional Qualifications

QUALIFICATION	INSTITUTION	YEAR	PERCENTAGE
CS-Executive	The Institute of Company Secretaries of India - ICSI	June 2014	56.14
CA-IPCC (Inter)	The Institute of Chartered Accountants of India - ICAI	May 2012	57.86
CA-CPT	The Institute of Chartered Accountants of India - ICAI	June 2010	70.00

Academic Qualifications

QUALIFICATION	INSTITUTION	YEAR	PERCENTAGE
B.COM (Computers)	Badruka college of Commerce – Hyderabad	March 2011	83.76
Intermediate-M.P.C	Sri Chaitanya Junior College - Hyderabad	March 2008	91.00
S.S.C	Vamsee Mohan High School - Hyderabad	March 2006	85.67

Work Experience

1. Working as Manager – Accounts at Nayan Hardware Private Limited, Hyderabad, an ISO Certified company from February 2019 to Till Date

❖ Roles & Responsibilities

- Directing and leading accounts department.
- Preparation and submission of Monthly GST Returns & GSTR Annual audit.
- Working on SAP Business one.
- Familiar with P2P, O2C, R2R cycles and process flow.
- Processing of Payroll and incentives to employees.
- Monthly Profit & Loss review.
- Budget preparation & analysis.
- AP Invoice processing & Ledger reconciliation.
- Statutory Compliance.

-
2. Worked as Manager – Finance & Accounts at Aref Abdul Sattar Textiles Pvt. Ltd., Hyderabad from April 2017 to October 2018.

❖ **Roles & Responsibilities**

- Handling of Store Accounts in Ginesys ERP (Oracle Based).
- Payment Planning & Fund Management.
- Calculation & Processing of Payroll, incentives to employees.
- Budgeting & Implementation Procedures.
- Filing and reconciliation of GST Returns.
- Monthly review of Store operations & performance.
- Statutory Compliances for TDS, GST, Advance Tax, ROC.
- Identifying areas of Potential Cost Saving and Reduction.

3. Worked as Accounts & Payroll Practitioner at Sarv HR Solutions Pvt. Ltd., Hyderabad from June 2016 to March 2017.

❖ **Roles & Responsibilities**

- Payroll processing.
- Filing of ESIC, Provident Fund and Professional Tax returns (Online).
- Maintenance of Books of Accounts.
- Follow up-Accounts receivable.
- AR Invoice & AP Invoice Processing.

4. Worked as Accounts Executive at Sree Kiran Trading Co, (Sole Proprietorship), Hyderabad from October 2015 to March 2016.

❖ **Role & Responsibilities:**

- Maintenance of Books of Accounts
- Follow up-Accounts receivable.

5. **Articleship Training**

Worked as an Article Assistant at S.B Kabra & Co., Chartered Accountants, Hyderabad from September 2012 to September 2015.

❖ **Role & Responsibilities:**

- Filing of tax returns – Individual & Corporate.
- Senior auditor- Team Lead.
- Assistance in tax planning.
- Handling audits and preparation internal control plan.
- Inventory / Stock audit.
- Preparation of financial statements.
- Filing of TDS returns.
- Assistance, review and set up of internal review procedures (Internal Audit).

Skills

- Good communication skills, Fluency in English.
- Can work effectively in team, as well as individually.
- Have good inter-personal skills.

Achievements

- Secured more than 60% marks in 4 out of 7 subjects in CA-IPCC.
- Participated in several competitions held in college & regional branch of ICAI

Computer Skills

- Exposure of working in SAP Business one 9.3.
- Exposure of working in ERP environment
- Acquaintance with Tally.
- Completed 100 Hours of Computer Training under ICAI course.
- Knowledge of basic Information Technology.
- Working knowledge regarding application package-MS Office
- Internet savvy.

Personal Profile

Date of Birth	:	22-June-1990
Gender	:	Male
Languages Known	:	English, Hindi, Telugu
Strength	:	Confident, Positive attitude, Hardworking, Good listener and Quick learner

Declaration

I do here by confirm that the above stated information is true and correct.

Place: Hyderabad.
Date:

Sd/-
G. Vijay Jain